(b) You have seen an advertisement for the post of a "Community Health Officer" in a reputed NGO. Draft a formal Job Application Letter. (5)

7. Write an essay on any *one* of the following :

(i) A turning point in my education.

(ii) A journey through a village.

(iii) The influence of digital media on writing skills. (15)

Roll No. ..... Total Pages : 4

327206

May-2026

B.Sc. (VCMT) - II Semester

ENGLISH II

(AEC-201-V)

Time : 3 Hours] [Maximum Marks : 75

Instructions :

1. *It is compulsory to answer all the questions (1.5 marks each) of Part-A in short.*
2. *Answer any four questions from Part-B in detail.*
3. *Different sub-parts of a question are to be attempted adjacent to each other.*
4. *Ensure marking the attempt with right Sr. No.*

PART – A

1. (a) Define 'Active Listening.' (1.5)

(b) What is a "Hook" in an introduction, and why is it used? (1.5)

(c) Why is it important to provide a suitable title for a Precis? (1.5)

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(d) What is a 'Cover Letter', and why is it sent along with a Resume? (1.5)

(e) What is the difference between a 'Chronological Resume' and a "Functional Resume"? (1.5)

(f) Why is it crucial to maintain an objective (third-person) tone in a formal report? (1.5)

(g) Why is it important to "know your audience" before drafting a public speech? (1.5)

(h) How does varying your pitch and pace help in keeping an audience engaged? (1.5)

(i) When should a speaker use visual aids, and when should they avoid them? (1.5)

(j) What is the function of a topic sentence, and where is it usually placed? (1.5)

PART – B

2. (a) Define and distinguish between Define, Describe, Narrate, and Argue. Provide a short paragraph for each mode based on the theme : "*The Impact of Poverty on Child Education.*" (10)

(b) Describe how Solo Performance Drills and Team-Performance Drills help a student improve their spoken English fluency. (5)

3. (a) Draft an Opinion Piece (Op-Ed) for a local newspaper regarding the necessity of digital literacy in rural areas. (5)

(b) Explain the importance of the "Progression of Thought" in academic writing. How does a writer ensure that their ideas flow logically from the Thesis Statement to the Conclusion? Use examples of transition words to illustrate your answer. (10)

4. You are asked to give a short speech on "The Importance of Mental Health Awareness." Brainstorm and list five core ideas you would include to make the speech persuasive. (15)

5. (a) Write a structured paragraph (150 words) on "The Role of Social Media in Modern Communication," ensuring a clear topic sentence and logical supporting ideas. (5)

(b) Write a formal Report on a recently conducted blood donation camp in your locality, focusing on the progression of the event and the final outcome. (10)

6. (a) Explain the key differences between prepared speeches and extemporaneous speaking. What techniques can a speaker use to maintain confidence during an unrehearsed speech? (10)