

**January 2023**  
**BSW I SEMESTER**  
**COMMUNICATIVE ENGLISH(BSW-103)**

Time: 3 Hours

Max. Marks:75

- Instructions:**
1. It is compulsory to answer all the questions (1.5 marks each) of Part -A in short.
  2. Answer any four questions from Part -B in detail.
  3. Different sub-parts of a question are to be attempted adjacent to each other.
  4. Answers should be attempted in proper order and subparts should be labelled. Spellings should be correct.

**PART -A**

- Q1 (a) Give any two synonyms for the word 'adapt'. (1.5)
- (b) Give any two antonyms for the word 'bold' (1.5)
- (c) What is an idiom? What are two examples of idioms? (1.5)
- (d) Don't judge a book by its? ( story/cover/age/page) (1.5)
- (e) Unscramble and rewrite the following sentence with proper punctuation: (1.5)  
 work / don't / I / on / have / Saturdays / to
- (f) Fill in the blanks using the most appropriate tenses of the verbs given in the (1.5)  
 bracket:  
 Tomorrow I \_\_\_\_\_ (leave) for Bombay on a very important business. The  
 plane from Delhi \_\_\_\_\_(take off)at 8:15am. So I \_\_\_\_\_ (start) for the airport at  
 6:30am.
- (g) Fill in the blanks with suitable prepositions: (1.5)  
 Could you meet me \_\_\_\_\_2:30 \_\_\_\_\_Saturday afternoon\_\_\_\_\_ Lunch.
- (h) My\_\_\_\_\_ (advice/advise) is to study before tests. (1.5)
- (i) The student is studying the course. ( Change into Passive Voice) (1.5)
- (j) Which of the following examples describes the proverb "Do not count your (1.5)  
 chickens before they hatch"?
1. The teacher started teaching even before all the students arrived in class.
  2. The little girl asked her parents for a gift despite it not being her birthday.
  3. The boy started celebrating even before he got his exam results.

**PART -B**

- Q2 (a) What is the difference between Speech and Writing? Explain any 5 distinct (10)  
 features of Writing?
- (b) Use the following words and phrases in your own sentences: (5)
1. In the nick of time
  2. In accordance with
  3. By word of mouth
  4. To learn by rote
  5. Overflow with joy

- Q3 (a) Fill in the blanks with the correct form of the verb: (5)
1. \_\_\_\_\_ (Has, Have) you posted the letter?
  2. \_\_\_\_\_ (am, is) I a student?
  3. \_\_\_\_\_ (Have, Has) your father returned home?
  4. The children \_\_\_\_\_ (is, are) playing in the ground.
  5. William \_\_\_\_\_ (is, was) in the room an hour ago.

- (b) What are Meeting Minutes? What are the necessary steps involved in recording Meeting Minutes? What to include in Meeting Minutes? (10)

- Q4 You are the Public Relations Officer of Jindal group of Companies, Bangalore. Write a **memo** for circulation to all employees of your organization requesting them to contribute one day's salary to Prime Minister Relief Fund to help the victims of Tsunami. (15)

- Q5 (a) Write a paragraph on any one of the given topic: (5)
- (a) The Code of Ethics of Social Workers or (b) Why I want to become a social worker

- (b) You borrowed something from your friend, later it got damaged. Write letter to your friend. (10)

In your letter, you should :

- > apologize for it
- > tell how it got damaged
- > say how you are going to fix the issue.

- Q6 (a) Is Listening also important in a group discussion? Why or why not? (10)

- (b) Match the words in Column 'A' with their meaning/definition in Column 'B' (5)

Column 'A'	Column 'B'
1. Oversight	(a) strong feeling in favor or against
2. Depressing	(b) an unintentional omission from failure to notice something
3. Jargon	(c) Sad, gloomy
4. Moderate	(d) special words or expressions used by a profession
5. Bias	(e) average in amount, intensity, quality, or degree

- Q7 Write an **essay** on any **one** of the topics given below: (15)
1. Five Lifestyle Changes I need to Adopt Now.
- or
2. Social Networking Sites: A Bane or Boon for the youth?

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