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Roll No.

Total Pages : 2

752305

Jan. 2022

**M.Sc. (PHYSICS/Maths/Chemistry) IIIrd SEMESTER
Personality Development & Soft Skills (OENG-301A)**

Time : 90 Minutes]

[Max. Marks : 25

Instructions :

1. *It is compulsory to answer all the questions (1 mark each) of Part-A in short.*
2. *Answer any three questions from Part-B in detail.*
3. *Different sub-parts of a question are to be attempted adjacent to each other.*

PART - A

1. Write short notes on :

- | | |
|------------------------------|-----|
| (a) USP. | (1) |
| (b) Win-Win Situations. | (1) |
| (c) Benefits of Conflict. | (1) |
| (d) Patent. | (1) |
| (e) Group Think. | (1) |
| (f) SMART Goals. | (1) |
| (g) Lateral Thinking. | (1) |
| (h) Multimedia Presentation. | (1) |

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[P.T.O.]

- (i) Scientific Temper. (1)
- (j) Polite Argument. (1)

PART - B

- 2. Write brief notes on any two of the following topics :
 - (a) Intellectual Property Rights.
 - (b) Corporate Social Responsibility.
 - (c) International Monetary Fund.
 - (d) World Trade Organisation. (5)

- 3. What are the seven Cs of effective communication? (5)

- 4. (a) Mention any *four* barriers to effective communication. (2)
(b) Describe ways to overcome these barriers. (3)

- 5. (a) What is leadership? How is it different from management? (2)
(b) Discuss few leadership skills. (3)

- 6. (a) Draft a realistic resume outlining your skills and accomplishments so far. (3)
(b) Write a covering letter for applying for your dream job and attach above resume. (2)